



## **Army Managers' Internal Control Program (MICP)**

# **Computer-based Training**

**Office of the Assistant Secretary of the Army  
(Financial Management & Comptroller) (OASA(FM&C))**

As of 29 August 2016



# MICP Computer-Based Training Courses

- **The Army MICP - Internal Control Administrator (ICA) Course**

- Becoming An Internal Control Administrator (ICA)
- GAO Standards for Internal Controls in the Federal Government
- Internal Control Process
- Internal Control Evaluations
- Preparing Your Annual Statement of Assurance Cover Memorandum
- TAB A - How the Assessment was Conducted
- The Material Weakness Process
- Internal Controls in Army Regulations



- **The Army MICP - Internal Control Administrator (ICA) Annual Refresher Course**

- Internal Control Process
- Internal Control Evaluations
- The Material Weakness Process
- Internal Controls in Army Regulations

- **The Army MICP - Senior Responsible Official (SRO) Course**

- GAO Standards for Internal Controls in the Federal Government
- MICP Process



# MICP Computer-Based Training

- **The Army MICP - Assessable Unit Manager (AUM) Course**
  - GAO Standards for Internal Controls in the Federal Government
  - MICP Process
  - Internal Control Evaluations
- **The Army MICP - Managers Course**
  - GAO Standards for Internal Controls in the Federal Government
  - MICP Process
  - The Material Weakness Process
- **The Army MICP - Personnel Conducting Evaluations Course**
  - MICP Process
  - Internal Control Evaluations
  - The Material Weakness Process
- **The Army MICP - Internal Controls in Army Regulations Course**
  - GAO Standards for Internal Controls in the Federal Government
  - MICP Process
  - Internal Controls in Army Regulations





# MICP Computer-Based Training Courses

- All modules will require students to complete an exam (70% pass/fail). Upon successful completion of each module, the student will receive a generated certificate of completion.
  
- CPE is awarded as follows:
  - Internal Control Administrators Course – 2 CPE
  - Internal Control Administrators Refresher Course – 1 CPE
  - Assessable Unit Manager Course – 1 CPE
  - Senior Responsible Official Course – 1 CPE
  - Managers Course – 1 CPE
  - Personnel Conducting Evaluations Course – 1 CPE
  - Internal Controls in Army Regulations Course – 1 CPE





# MICP Computer-Based Training Courses

- The MICP CBT courses reside within AKO in the Army Learning Management System (ALMS). Access is available from:
  - AKO: <https://www.us.army.mil/suite/page/micp>
  - ASA(FM&C) website: Instructions for accessing the training can be found at:

<http://asafm.army.mil/offices/FO/IntControl.aspx?OfficeCode=1500>

Detailed instructions for accessing and registering for the MICP CBT courses are available at the links above.



# MICP Computer-Based Training Courses

## **Army Training Help Desk (ATHD)**



Have a question or need help  
Website: <https://athd.mcm.csd.disa.mil>

Toll Free: 1-800-275-2872 or 1-877-251-0730

Email: [athd@mailds01.csd.disa.mil](mailto:athd@mailds01.csd.disa.mil)

Hours of Operation: 24/7